

Dull Rheoli Categorïau

Category Management

Approach



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“Mae Rheoli Categorïau yn ddull strwythuredig o drefnu a mapio adnoddau a gweithgareddau caffael drwy grwpio cynnyrch a gwasanaethau cysylltiedig ledled y Cyngor a’u mapio i farchnadoedd cyflenwi perthnasol.”

“Category Management is a structured way of organising and mapping procurement activities and resources by grouping together related products and services across the Council and mapping them to relevant supply markets.”

Strwthur

Rheolwyr Caffael

Clare Jones Strategaeth a Chydymffurfiaeth

Gemma Clutterbuck Contractio a Chomisiynu

Rheolwyr Categori

Jennifer Maughan Gofal Cymdeithasol a Thrafnidiaeth

Stephanie Howells Corfforaethol, Gwasanaethau Proffesiynol a Rheoli Cyfleusterau

Gemma Clutterbuck TGCH a Phrosiectau Arbennig

Matthew Hughes Adeiladu, Gwastraff a Chynnal a Chadw Adeiladu a Priffyrdd a Pharciau

Structure

Procurement Managers

Clare Jones Strategy and Compliance

Gemma Clutterbuck Contracting and Commissioning

Category Managers

Jennifer Maughan Social Care and Transport

Stephanie Howells Corporate, Professional Services and Facilities Management

Gemma Clutterbuck ICT and Special Projects

Matthew Hughes Construction, Waste, Building Maintenance and Highways & Parks

Beth mae Rheoli Categorïau yn ei olygu?

- **NODI** Mae'n golygu defnyddio dull Cyrchu Strategol lefel uchel - herio'r hyn rydym yn ei brynu a sut yr ydym yn ei brynu er mwyn sicrhau'r pŵer prynu a'r gwerth gorau posibl.
- **DATBLYGU** Datblygu dull crychu strategol manwl er mwyn datblygu strategaethau cyrchu ar gyfer categorïau cost uchel ac sydd o bwys strategol l'r Cyngor.
- **CYFLAWNI** Defnyddio dulliau traddodiadol o an caffael am dendrau er gellid cyflawni gwelliannau o ganlyniad i well cydymffurfio â'r trefniadau presennol neu ddatblygu polisi newydd.
- **RHEOLI** Sicrhau bod trefniadau newyss yn cael eu mabwysiadu'n gyson a bod manteision yn cael eu rhoi ar waith drwy reoli contractau'n effeithiol a thrwy ddatblygu perthnasoedd cryfach â chyflenwyr.

What is involved in Category Management?

- **IDENTIFY** Involves High-level application of Strategic Sourcing – challenging what we buy and how we buy it to ensure that buying power and value are maximised.
- **DEVELOP** In-depth application of strategic sourcing to develop sourcing strategies for categories that are high cost and of strategic importance to the Council.
- **DELIVER** Application of traditional procurement tendering and contracting although improvements may result from improved compliance with existing arrangements or new policy development.
- **MANAGE** Ensure new arrangements are adopted consistently and that benefits are delivered through effective contract management and by developing stronger supplier relationships.

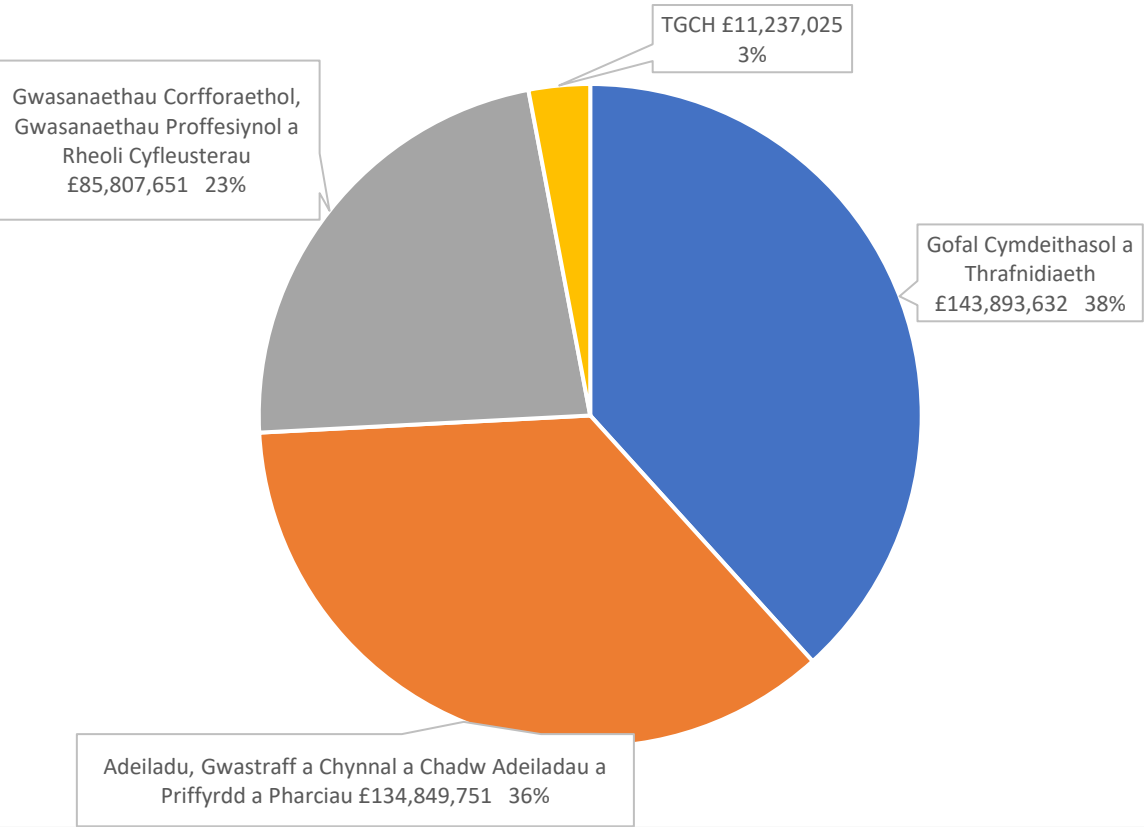
Sut ydym yn myn ati i Reholli Categorïau?

- **Cam 1 – Dechrau Adolygu’r Categorïau**
Dadansoddi a golygu Data Gwariant a dosbarthu Holiaduron ynghylch Categorïau.
- **Cam 2 – Casglu a Dadansoddi Gwybodaeth am Gategorïau (Nodi Cyfleoedd)**
Cynnal gweithdai gyda rhanddeiliad allweddol ac adolygu data’r ynghylch y categorïau a’r wybodaeth a gasglwyd er mwyn nodi cyfleoedd posibl.
- **Cam 3 – Cymeradwyo’r Cynllun Categorïau a’r Cyfleoedd (Blaenoriaethu Cyfleoedd)**
Ymgysylltu ymhellach â phrif randdeiliaid er mwyn cytuno ar y Cynllun Categorïau gorffenedig, sy’n darparu crynodeb o’r adolygiad a’r cyfleoedd a nodwyd.

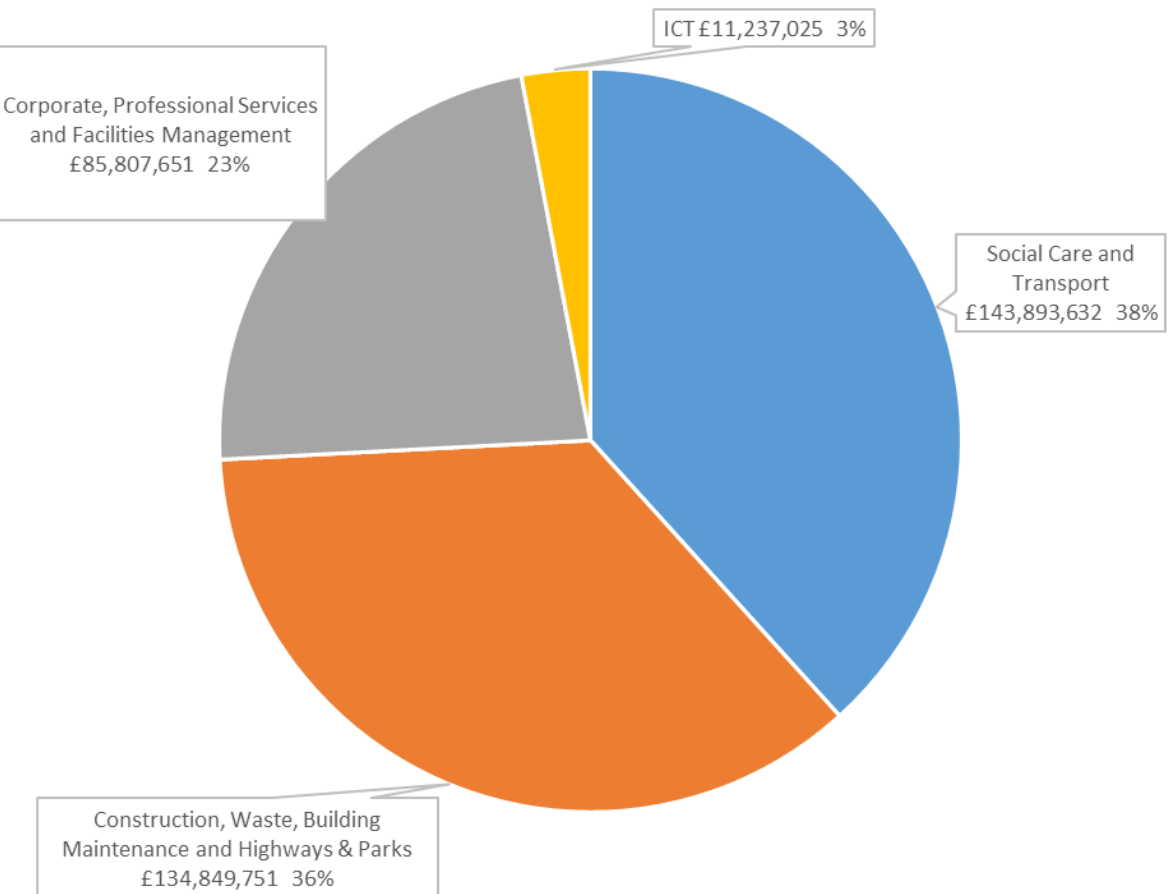
What is our approach to Category Management?

- **Stage 1 – Initiate Category Review**
Analyse and Cleanse Spend Data and issue Category Insight Questionnaires.
- **Stage 2 – Gather & Analyse Category Information (Identify Opportunities)**
Hold workshops with key stakeholders & review Category Insight data and information gathered to identify potential opportunities.
- **Stage 3 – Approve Category Plan & Opportunities (Opportunities Prioritisation)**
Further engagement with key stakeholders to finalise and agree the completed Category Plan, which provides a summary of the category review and a summary of the identified opportunities.

2023/24 £376m Gwariant Allanol gan gynnwys Ysgolion



2023/24 £376m External Spend including Schools



RHEOLI CATEGORIÂU

Gofal Cymdeithasol a Thrafnidiaeth
Jennifer Maughan

Corfforaethol, Gwasanaethau Proffesiynol a Rheoli Cyfleusterau
Stephanie Howells

Adeiladu, Gwastraff a Chynnal a Chadw Adeiladau a Prifffyrdd a Pharciau
Matthew Hughes

Technoleg Gwybodaeth a Chyfathrebu
Gemma Clutterbuck

Gofal Cymdeithasol i Oedolion
Gofal Cymdeithasol i Blant
Trafnidiaeth

Corfforaethol
Gwasanaethau Proffesiynol ac Ymgynghoriaeth
Rheoli Cyfleusterau

Adeiladu
Rheoli Gwastraff
Cynnal a Chadw Adeiladau
Prifffyrdd a Pharciau

Technoleg Gwybodaeth a Chyfathrebu

Gofal Cartref i Oedolion
Gofal Preswyl i Blant
Gwasanaethau Cludiant Teithwyr

Gwasanaethau Arlwy a Deunyddiau
Gwasanaethau Proffesiynol
Cyfleustodau ac Ynni

Prosiectau Adeiladu
Rheoli Gwastraff
Gwasanaethau Adeiladu Cyffredinol
Peiriannau, Offer, Cyfarpar a Gwasanaethau

Technoleg Gwybodaeth a Chyfathrebu

Gwasanaethau Preswyl i Oedolion
Gwasanaethau Maethu
Gwasanaethau Fflyd a Deunyddiau

Diogelu'r Cyhoedd
Staff Asiantaeth
Gwasanaethau Llety a Phrydlesu Eiddo

Prosiectau Adeiladu Sifil
Gwasanaethau Mecanyddol a Thrydanol
Cynnal a Chadw Prifffyrdd ac Adeiladu

Byw â Chymorth i Oedolion
Cymorth i Deuluoedd
Traffig a Thelemateg

Hysbysebu, Argraffu, Dylunio a Phostio
Ymgynghoriaeth
Gwasanaethau Glanhau a Deunyddiau

Adeiladau Parod a Dros Dro
Deunyddiau Adeiladu
Parciau a Chynnal a Chadw Tiroedd a Deunyddiau

Cefnogi Pobl
Cymorth Sesiynol
Gwasanaethau Trafnidiaeth Eraill

Gwasanaethau, Offer a Nwyddau Traul Swyddfa
Gwasanaethau Addysg Bellach ac Addysg i Oedolion
Celfi ac Offer Domestig

Gwasanaethau Morol
Tai
Deunyddiau Prifffyrdd

Gofal Nyrsio i Oedolion
Llety a chymorth

Offer, Gwasanaethau a Nwyddau Ysgolion
Cynnal a Chadw Cyfleusterau

Ymgynghoriaeth Amgylcheddol

Gofal Dydd i Oedolion
Gwasanaethau Mabwysiadu

Llyfrau, Cyhoeddiadau a Thanysgrifiadau

Oedolion Eraill
Gofal Seibiant i Blant

Diwylliant

Offer a Nwyddau
Gwasanaethau Eraill i Blant

Hamdden & Digwyddiadau

Gwasanaethau Ariannol

Gwasanaethau ac Offer Iechyd a Diogelwch Cyfarpar Diogelu Personol

CATEGORY MANAGEMENT

Social Care and Transport
Jennifer Maughan

Corporate, Professional Svs & Facilities Management
Stephanie Howells

Construction, Waste, Building Maintenance and Highways & Parks
Matthew Hughes

Information Communication & Technology
Gemma Clutterbuck

Adult Social Care	Children's Social Care	Transport
Domiciliary Care For Adults	Residential Care for Children	Passenger Transport Services
Residential Care For Adults	Fostering Services	Fleet Services & Materials
Supported Living for Adults	Family Support	Traffic & Telematics
Supporting People	Sessional Support	Other Transport Services
Nursing Care for Adults	Accommodation & Support	
Day Care for Adults	Adoption Services	
Other Adults	Respite Care for Children	
Equipment and Supplies	Other Children's Services	

Corporate	Professional Services and Consultancy	Facilities Management
Catering Services & Materials	Professional Services	Utilities & Energy
Events	Agency Staff	Property Leases & Accom Service
Advertising, Print, Design & Post	Consultancy	Cleaning Services & Materials
Office Consumables, Equipment & Services	Adult & Further Education Services	Domestic Furniture & Equipment
Schools Supplies, Services & Equipment		Facilities Maintenance
Books, Publications and Subscriptions		
Public Protection		
Leisure & Culture		
Financial Services		
H & S Equipment & Services. PPE		

Construction	Waste Management	Building Maintenance	Highways & Parks
Buildings Construction Projects	Waste Management	General Building Services	Highways Maintenance & Construction
Civil Construction Projects		Mechanical & Electrical Services	Plant, Tools, Equipment & Services
Prefabricated & Temporary Buildings		Building Materials	Highways Materials
Marine Services		Housing	Parks & Ground Maintenance & Materials
Environment Consultancy			

Information Communication & Technology
Information Communication & Technology
Information Communication & Technology



**Strategaeth a Chydymffurfiaeth
Clare Jones**

**Strategy & Compliance
Clare Jones**

Cynaliadwyaeth

**Cydymffurfi
aeth**

Sustainability

Compliance

Budd I'r Gymuned

Prosesau a
Gweithdrefna
u

Community
Benefits

Processes &
Procedures

Datblygu
Cyflenwyr

Templedi
Safonol

Supplier
Development

Standard
Templates

Dadansoddi
Gwariant

Spend Analysis

e-Gaffael

e-Procurement

Hyfforddiant

Training