WELSH LANGUAGE COURSE - APPLICATION FORM

Thank-you for applying to learn Welsh. Please complete all fields below, remembering to gain managerial approval before returning to ld@carmarthenshire.gov.uk

IMPORTANT: Staff and Manager; please read the 'Commitment to learning Welsh' on the intranet, which outlines what is expected from you, your manager and Learning and Development

Failure to complete 70% of the course and one of the last four sessions will result in a departmental recharge

COURSE DETAILS:

Course Title:	
Venue:	

Course Reference (from website):		**Day & Time:**	

APPLICANT DETAILS:

Name:		**Employee No:**	
Job Title:		**Team/Location:**	
Division:		**Department:**	
E-mail:		**Tel No:**	

How has the need to attend this training been identified and how will it help in your work?	

COMPLETION BY LINE MANAGER:

Name:		**Job Title:**	
E-mail:		**Tel No:**	

Do you approve this application? Yes or No	

Date submitted: (by Line Manager email)		**Cost Code:** *(essential)*	

Please send the completed Application Form to: LD@carmarthenshire.gov.uk
If you require this form in another format, please contact above

Cyngor **Sir Gâr**
Carmarthenshire
County Council

(*) These fields are mandatory for Equalities Monitoring