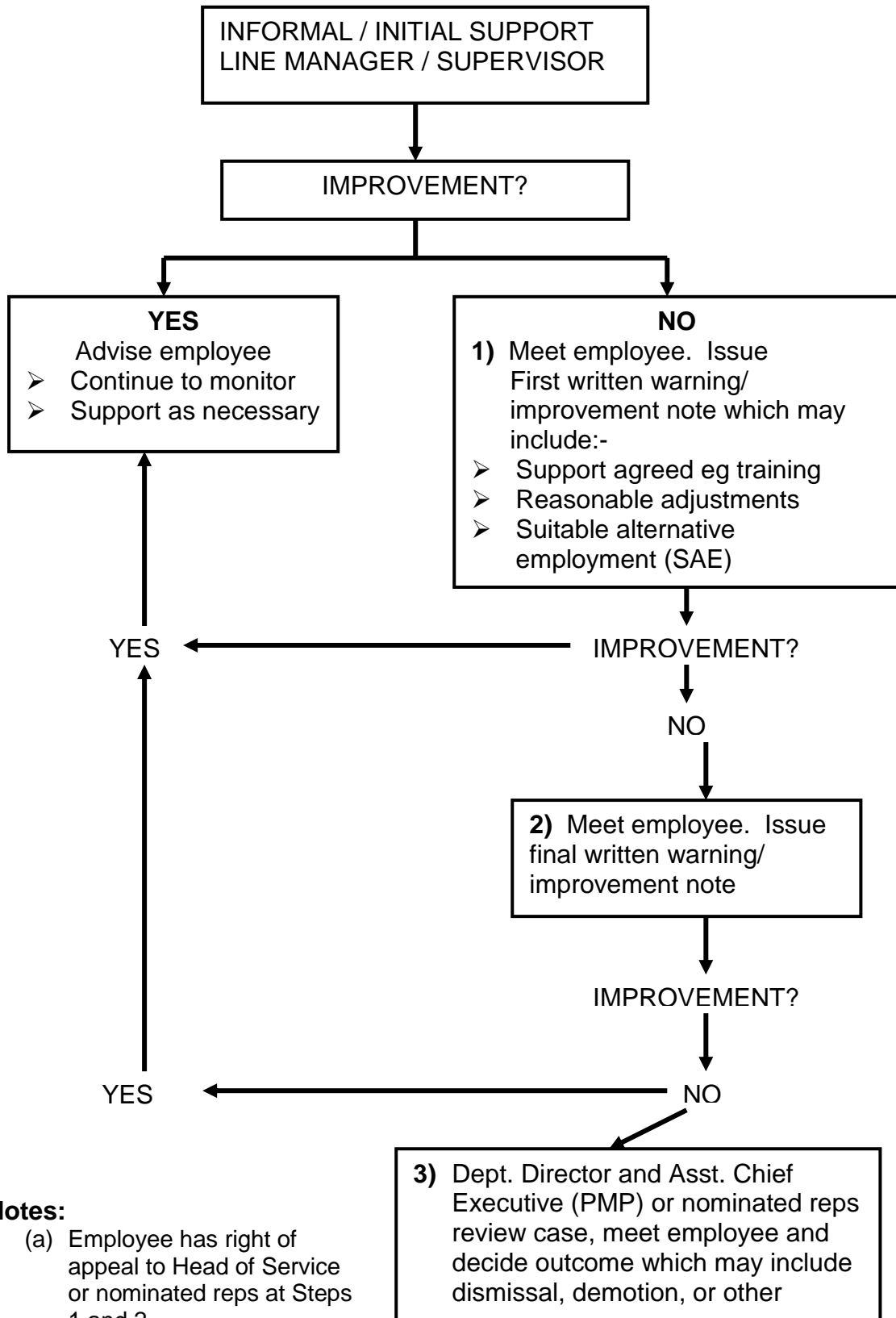


CAPABILITY PROCEDURE AT A GLANCE



Notes:

- (a) Employee has right of appeal to Head of Service or nominated reps at Steps 1 and 2
- (b) Employee has right of appeal to Staff Appeals Panel at Step 3